

LAREDO INTERNATIONAL AIRPORT OPERATOR APPLICATION

5210 Bob Bullock Loop 1st Floor, Laredo, Texas 78045

Phone: (956) 795-2000

Fax: (956) 795-2572

Check all that apply:

Tenant

Sub-Tenant

Non-Tenant

Airline

Government Agency

Pilot - Non Commercial

Company Name

Authorized Employer Representative

Company Phone Number

Authorized Employer Representative Email Address

Company Fax Number

Company Mailing Address: Street/PO Box, City, State, Zip Code

Type of activity by Operator (see Attachment A):

Aircraft Sales

Specialized Commercial Flying Services

Repair Station Facilities

Multiple Services

Aircraft Rental

Aerial Applicators

Flight Training (School Instructor)

Flying Clubs

Line Services (Aircraft fuels / oil dispensing)

Non Public Aircraft Fuels / oil dispensing

Specialized Aircraft Repair Services

Construction

Aircraft Charter and Air Taxi

Other: _____

Activity description:

FBO services by:

Intended location of operation:

The following documents must be attached:

Business registration documents

If applicable:

List of based aircraft / helicopters (see Attachment D)

Intended Scope of Activities (see Attachment B)

List of commercial vehicles (see Attachment E)

Certificate of Commercial Insurance (see Attachment C)

Certification as required by FAA

(Not applicable for Government Agency)

Signature

Printed Name of Representative

_____/_____/_____
Signature Date

For Office Use Only

Received By: _____ Date: _____ Account number: _____

Approved By: _____ Date: _____

Attachment A

Type of activity by Operator

- A. Aircraft Sales – New and/or Used
An aircraft sales Operator is a person or persons, firm, or corporation engaged in the sales of new and/or used aircraft through franchises, or licensed dealership or distributorship, either on a retail or wholesale basis, of an aircraft manufacturer or otherwise; and provides such repair, services, and parts as necessary to meet any guarantee or warranty on new and/or used aircraft sold by the Operator.
- B. Repair Station Facilities (Airframe, Power Plant)
An aircraft engine and airframe maintenance and repair Operator is a person or persons, firm, or corporation providing one, or a combination of, airframe and power plant overhaul and repair services, with at least one (1) person currently certified by the FAA with ratings appropriate to the work being performed. This category of aeronautical services shall also include the sale of aircraft parts and accessories, and is not considered an exclusive right.
- C. Aircraft Rental
An aircraft rental Operator is a person or persons, firm, or corporation engaged in the rental of aircraft to the public.
- D. Flight Training
A flight training Operator is a person or persons, firm, or corporation engaged in instructing pilots in dual and solo flight training, in fixed and/or rotary wing aircraft, and provides related ground school instruction as is necessary preparatory to taking a written examination and flight check ride for the category or categories of pilots' licenses and ratings involved.
- E. Line Services (Aircraft Fuels and Oil Dispensing)
Line Services shall include the sale of into-plane delivery of recognized brands of aviation fuels, lubricants, and other related petroleum products. The Operator shall provide servicing of aircraft, including ramp assistance and the parking, storage, and tie down of aircraft.
- F. Specialized Aircraft Repair Services (Radios, Propellers, Instruments and Accessories)
A specialized aircraft repair services Operator is a person or persons, firm, or corporation engaged in a business capable of providing a shop, or a combination of FAA certificated shops for the repair of aircraft radios, propellers, instruments, and accessories for general aviation aircraft.

G. Aircraft Charter and Air Taxi

An aircraft charter commercial operator and an air taxi Operator is a person, firm, or corporation engaged in the business of providing air transportation of persons or property to the general public for hire, either on a charter commercial operation basis or as an air taxi Operator, as defined in the Federal Aviation Act of 1958, or as said Act may be supplemented or amended from time to time.

H. Specialized Commercial Flying Services

A specialized commercial flying services Operator is a person or persons, firm, or corporation engaged in an aeronautical activity for hire for the purpose of providing the use of aircraft for the activities listed below.

- a. Nonstop sightseeing flights that begin and end at the Airport.
- b. Banner towing and aerial advertising
- c. Firefighting
- d. Powerline or pipeline patrol
- e. Any other commercial operations specifically excluded from part 135 of the Federal Aviation Administration.
- f. Aerial photography and survey.

I. Multiple Services

A multiple services Operator is a person or persons, firm, or corporation engaged in any two (2) or more of the aeronautical services. Multiple uses can be made of all aircraft except aircraft used for crop-dusting, aerial application, or other commercial use of chemicals.

J. Aerial Applicators

An Aerial Applicator is a person or persons, firm, or corporation engaged in aerial application operations holding an Agricultural Aircraft Operator Certificate issued by the Federal Aviation Administration.

K. Flying Clubs

The club shall be a nonprofit entity (corporation, association or partnership) organized for the express purpose of providing its members with aircraft for their personal use and enjoyment only.

L. Nonpublic Aircraft Fuels and Oil Dispensing

Lessees desiring to conduct nonpublic aircraft fuel and oil dispensing.

Attachment B

Intended Scope of Activities

As a condition precedent to the granting of an operating privilege on the Airport, the prospective Operator must submit a detailed description of the scope of the intended operation and location, and the means and methods to be employed to accomplish the contemplated operating standards and requirements, in order to provide high-quality service to the aviation and general public in the Laredo air service area, including the following:

- a. The services to be offered.
- b. The amount of land desired to be leased.
- c. The building space to be constructed or leased.
- d. The number and type of aircraft to be provided.
- e. The number of persons to be employed.
- f. The types and amounts of insurance coverage to be maintained.
- g. Evidence of financial and managerial capability to perform and provide the proposed services and facilities.
- h. The intended location and layout plan of the proposed and future development.

Attachment C

Insurance Requirements

The following insurance provisions shall modify Minimum Requirements and Standards for the privilege and right to conduct aeronautical services and activities at the Laredo International Airport, operator shall comply with each and every condition contained herein. The operator shall provide and maintain the minimum insurance coverage set forth below or as may be required on lease agreement during the term of its operations / agreement with the City.

The City of Laredo reserves the right to review and adjust insurance limit requirements which are reasonable and customary as deemed necessary.

The Operator will be required to carry as a minimum the following types and amounts of insurance coverage:

Type of Insurance	Type of Activity	Minimum Limits
Commercial General Liability (coverage shall include bodily injury and property damage & products/completed operations and XCU “Explosion, Collapse, Underground” hazards	REQUIRED ALL ACTIVITIES Contract Pilots: to include CFI Instruction coverage Construction/Demolition	\$1,000,000 \$5,000,000 (aggregate)
Workers Compensation (statutory limits, including Employers Liability coverage)	REQUIRED ALL ACTIVITIES	\$1,000,000
Commercial Automobile Liability (per occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage)	REQUIRED ALL ACTIVITIES	\$1,000,000
Umbrella Liability	Aircraft repair, fueling, refueling, flight training/instruction, flight activities/services, air charter/taxi, aircraft rentals	\$10,000,000

Hangarkeepers Liability	Aircraft repair, taxiing or towing of aircraft, or in any way having care, custody or control of third-party aircraft	\$2,000,000
Underground Storage Tank Liability	Fueling operations, responsible for maintaining underground storage tanks	\$2,000,000
Pollution Liability	Fueling operations, chemical waste	\$1,000,000

Any Subcontractor(s) hired by the operator shall maintain insurance coverage equal to that required of the fixed base operator. It is the responsibility of the operators to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

With reference to the foregoing insurance requirement, the operators shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured on all policies, except Workers Compensation.
2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of The City of Laredo shall be contained in the Workers Compensation and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty (60) days' notice prior to cancellation or non-renewal of the insurance.
6. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo.
7. A copy of certificate of insurance shall be furnished with the City of Laredo Airport Administration at time of application, upon policy renewal/changes, and upon request.